

# Index

- Abrams, M. H., 157  
Abstract. *See also* Summarizing  
  abstracting journals, 75, 81, 88, 94–95,  
  141–42, 281–83  
  section of laboratory report, 267, 272–74  
Academic disciplines, 4, 30, 44–45, 211,  
  224, 225, 236, 266–67, 288, 327  
Academic problems, 22–37  
Acknowledgment(s), 119–21, 296, 299,  
  313, 314, 319, 327  
Aim, 7, 9, 218, 270  
Almanacs, 74, 85  
Analogies, 27  
  for animal rights, 143  
  for *Hard Times*, 139–40  
Analysis, 68, 155–74, 298–308, 327  
  book reviews, 169–74  
  of painting, 165–69  
  of performance, 163–65  
  of poem, 155–62  
  of stories, novels, and plays, 162–63  
Annual review, 82–86, 96–97, 283  
Anthropology, 4, 208, 222, 242, 243–45  
Argument, 37–45, 327  
Argumentation, 37–45, 64, 98, 142–43,  
  176–204, 214, 295–98, 327  
Aristotle, 32  
Audience, 7–9, 14, 327. *See* Revising  
  humanities, 144, 147–50, 156, 174,  
  186, 196  
  natural science, 270, 289, 291, 319  
  social science, 214, 216, 217, 220, 229,  
  231, 241, 251  
Author-date method, 116–21  
Authoritative, 98, 214, 218, 290  
Autism, 209–20  
  library research on, 81–89  
  
Bar graph. *See* Graph  
Bazerman, Charles, 66  
Beardsley, Monroe, C., 42  
Becker, Alton L., 28  
Becker, Carl, 178–90  
Berkeley, George, 177  
Bettelheim, Bruno, 87, 212–13, 217–18  
Bibliography, 72–75, 79, 327. *See*  
  Documentation  
  annotated, 75, 136  
  on Dickens, 136–37  
  and indexes, 75  
  MLA format, 110–16  
  recording, 100–102  
  reference lists, 110, 111, 117–20  
Biology, 4, 268, 280–93, 319–25  
Blake, William, 165–69, 175  
Book review, 79–80, 169–74  
Bracy, William, 9  
Brainstorming, 20, 23, 137–39, 143, 163–  
  64, 166, 170–71, 198, 202, 281  
Burke, Kenneth, 28, 29, 31  
  
Capote, Truman, 140  
Card catalog, 76–77, 79  
  entries for autism, 85–88  
Case study, 222–35, 327  
  sample, 298–308, 308–18  
Category, 132–37, 224–26, 233, 238,  
  244–48, 285, 300–308, 311–12  
Cause/effect, 38–52, 260  
Charles II, 22–30, 76, 127  
Chemistry, 258–60, 288  
Chi square, 250–51  
*Citation Index*, 75–76, 214, 283  
Claim, 43–45, 327

- Class notebook, 20. *See also* Note taking
- Cognitive style, 5–7, 327
- Coherence, 9, 172–73, 232, 252
- Collaborative learning, 62, 121, 173, 186, 289, 296, 299, 313, 314, 319–20, 327
- Collage, 31
- Comprehensive, 98, 214
- Compare/contrast, 65, 67, 191–97
- Conclusion
  - in logic, 37–43, 200, 230, 327
  - of paper, 161–62, 174, 190, 232, 237, 238, 251–52, 263, 267, 271–72, 287, 291, 308, 325
- Congress (U.S.), 232–35
- Context, 128, 212, 214, 251, 270, 299, 314, 320
- Controlling questions, 129–32, 136, 140, 209–11, 233, 238, 273, 283–88
- Copying, 21, 129, 162
- Creative writing, 12
- Criminology, 239–41
- Critical paper, 155–75
- Critique, criticize, 68, 155–75, 327
- 
- Data, 58, 236, 239–50, 256, 267, 269
- Definition, 36, 66, 158–59, 210, 211, 230, 300, 316, 322
- Descartes, René, 191–97
- Description, 66, 167–68, 210–11, 219, 222–35, 236–55, 256–64, 266–75, 298–308, 308–18, 320, 328
- Diagrams, 32–35, 242–43, 323
  - tree diagrams, 38–43
- Dickens, Charles (*Hard Times*)
  - library research on, 72–81
  - summarizing notes on, 102–3
  - term paper on, 128–54
- Dictionaries, 74, 92, 157, 158, 159, 160
- Discipline. *See* Academic disciplines
- Discourse, 328
- Discovery draft. *See* Zero drafts
- Documentation, 107–110, 121, 153–154, 252, 272, 328
  - APA format, 110, 116–121
  - MLA format, 110–116, 119–121
- Draft(s), 10–14, 329, 330
  - analysis of literature, 162–63
  - analysis of painting, 166–68
  - analysis of performance, 164–65
  - analysis of poem, 160–61
  - book review, 172–73
  - contemplative papers, 182–86, 193–96, 199–200, 202–3
  - humanities term paper, 144–47
  - natural science laboratory report, 268–73
  - natural science review paper, 287–89
  - report of findings, 238–52
  - social science case study, 226–29, 233
  - social science term paper, 210–15
- Ebner, Kurt E., 285
- Economics, 4, 208, 243
- Editing, 15, 230, 253. *See* Proofreading
- Education (discipline of), 208, 211, 224
- Egocentric writing, 13. *See also* Writer-based prose
- Elbow, Peter, 19
- Emig, Janet, 19
- Empirical, 236–53, 256–64, 266–75
- Encyclopedia, 73, 74, 79, 82, 92, 135–36, 141
- Endnotes, 110
- Error, 9, 15, 107, 220, 253, 260, 273
- Evidence, 37–45, 128, 140, 181. *See also* Data
- Exam writing, 64–70
  - of applications and speculations, 67, 68, 69
  - compare or contrast, 65–67
  - develop a point of view, 65
  - information, 65–66
  - key words, 66–67, 68–69
  - timed exams, 69–70
  - writing answers, 67–70
- Experiment, 256–64, 255, 266–69
- Expressive writing, 7, 8, 13, 19–20, 313, 328
- 
- “Fence,” 239, 240–41
- Figure, 242–46, 248–49, 274, 323, 328
- Findings, 236–53, 256, 261, 267, 269
- First draft. *See* Draft(s)
- First person. *See* “I”
- Fitzgerald, F. Scott, 6, 109
- Flower, Linda, 13, 329, 330
- Flow chart, 22, 32–35, 242–43
- Focus, 9, 10, 129–40, 161, 162, 165, 168, 209, 212, 233
- Footnotes, 110–14, 119–20, 152
  - alternative format (APA), 116–17, 119–20
- Format, 9, 10, 107, 110–20, 150, 219, 237–38, 261, 266–67, 273
- Freewriting, 20, 47, 48, 137–40, 157, 162
- 
- Gandhi, Mohandas, 108
- Genre, 8, 9

- Geography, 122, 243  
 Getting started, 11  
     analysis of literature, 162-63  
     analysis of painting, 165-66  
     analysis of performance, 163-64  
     analysis of poem, 157-60  
     book review, 169-72  
     contemplative paper, 178-82, 191-93,  
         197-99, 201-2  
     humanities term paper, 128-44  
     natural science laboratory report, 266-68  
     natural science review paper, 277-87  
     report of findings, 236-38  
     social science case study, 223-26  
     social science term paper, 208-10  
 Graph(s), 248-50, 252  
 Gray, Paul, 79  
 Ground, 43-45, 328  
  
 Hall, Donald, 157  
 Handbooks, 82, 92  
*Hard Times*. See Dickens  
 Headings, 252. See Subheadings  
 Heuristic(s), 8, 11, 23-37, 216, 328. See  
     also Controlling questions  
 History, 4, 11, 127, 201-4, 285, 295-98  
 Hypothesis, 131, 256, 263  
 Humanities, 5-6, 126-205, 176, 328  
 Hume, David, 191-97  
  
 "I," 156, 219, 230, 268, 290, 316  
 Illustrations, 290. See also Visual  
     representations  
 Incubation, 12-13, 328  
 Index, 75, 80, 88, 93-96, 141-42, 283,  
     328. See Abstract  
 Infer(ences), 225, 230, 234, 305, 316. See  
     also Logic  
 Informative writing, 7, 328  
 Interview, 240  
 Introduction, 217, 218, 228, 232, 236,  
     251, 261, 267, 269, 281-82, 287,  
     291  
 Invention. See Heuristic  
 Irmischer, William F., 29  
  
 James I, 63-64  
 Janik, Allan, 43  
 Jargon, 220, 289, 306  
 Jefferson, Thomas, 108  
 Johnson, Edgar, 80  
 Journal, personal, 20-22, 198, 209, 328  
  
 Journal articles, 214, 241, 328. See  
     Periodicals  
 Joyce, James, 162  
  
 Kanner, Leo, 220  
 Key words, 15, 65-69, 75, 76, 78, 91-92,  
     94, 103, 141, 162, 198  
 Kinneavy, James, 7  
 Klockars, Carl B., 240-41  
 Kreuzer, James R., 160  
  
 Label, 247, 252  
 Laboratory report, 109, 236-52, 266-75,  
     328  
 Lab practical, 257, 328  
 Langbaum, Robert, 108  
 Le Corbusier, 108  
 Lectures, 57-58  
 Levinson, H. C., 105  
 Liberal arts, 5-7, 328  
 Library  
     card catalog, 76-77, 79, 85-88  
     computer search for references, 78, 95-  
         96  
     periodicals, 76, 78, 80-81  
     recording material, 100-102  
     reference section, 73-76  
     research in Natural Sciences, 89-97  
     research on Dickens's *Hard Times*, 78-  
         81  
     research on Social Sciences, 81-89, 209  
     research process, 71-73, 97-98, 100-  
         102  
 Lists, 23, 192, 202-3  
 Literary analysis, 129, 135, 155-63  
 Literature, 7, 72-75, 77, 78-81, 126-40,  
     144-53, 162-74  
     literary writing, 7, 329  
 Locke, John, 177  
 Logic, 37-45, 260  
  
 Mailer, Norman, 140  
 Mama Rat, 235, 308-18  
 Map(s), 243-46  
 Marihuana, marijuana, 91-96, 280-93  
 Mathematics, 4  
 Mausner, Bernard, 30  
 Memory, 18-19, 56, 75, 257, 329  
 Metaphor, 27, 47-48, 201. See Analogies  
 Methods section, 236, 237, 238, 239, 256,  
     258-60, 261, 263, 267, 268  
 Milford, Nancy, 109

- Miller, George, 75  
Morsbach, Helmut, 244
- Nader, Ralph, 140  
Narration, 14, 219, 229–30, 239, 252,  
256, 298–308, 329  
Natural sciences, 5, 89–97, 237, 255–93,  
329  
Nietzsche, Friedrich, 177  
Nold, Ellen, 9  
“Not only . . . but also,” 169  
Note taking, 55–64  
    from book review, 171  
    from class discussions, 59–60  
    for humanities term paper, 132–44  
    laboratory notebook, 257–64  
    from lectures, 56–59  
    in library, 100–102  
    for natural science observations, 257–64  
    for papers of contemplation, 179, 192–  
    93, 198–99, 202  
    from readings, 62–64  
    in reading poem, 157  
    for social sciences, 210, 223–25  
    studying from, 60–62  
Novel, elements of the, 135–36
- Observation, 222–35, 236, 238, 240, 256–  
64, 268, 309–12  
O’Neill, Eugene (*Mourning Becomes  
Electra*), 30  
Outlining, 15, 145, 181–84, 193–95, 199–  
200, 216  
Oxford English Dictionary (O.E.D.), 158–  
59
- Painting, 165–69  
Paragraphs, 15, 42, 145–47, 149–53, 161,  
162, 165, 168–69, 184–85, 188–89,  
196, 212–14, 216  
Particle, wave, field, 28  
Passive voice, 148, 219, 230, 268  
Peer readers, 14, 173, 186, 289, 299, 313,  
319–20, 329  
Pentad, 29–31, 329  
Performance, 163–65  
Periodicals, 75, 76–78  
    humanities, 80–81  
    natural sciences, 93–96, 278–82  
    social sciences, 88–89, 93–96, 214, 237,  
    241–42
- Persuasive writing, 7–8, 329  
Philosophy, 4, 11, 127–28, 141–44, 176–  
78, 191–201, 285  
Physiology, 4, 271  
Photograph(s), 243–45, 252  
Pike, Kenneth, 28  
Plato, 32–33, 109, 120  
Poem, 156–62  
Political science, 208, 211, 222, 225, 233–  
35, 285  
Premise, 37–42, 329  
Prewriting. *See* Getting started  
Primary sources, 109, 128–29, 141, 153,  
329  
Private writing, 8, 19–22, 329. *See* Writer-  
based prose  
Problem, 176, 329  
    paper, 197–201  
Problem-solving, 7–11, 150, 256  
Proofreading, 9, 15, 204, 220, 253, 273,  
292  
Psychology, 4, 10, 75, 208, 211, 222, 224,  
225, 237, 308–18  
Puzzle paper, 197–201
- Questions.** *See also* Controlling questions  
    for abstracts, 272  
    for arguments, 38  
    for book reviews, 169–70  
    for contemplative papers, 177  
    essay exams, 64–70  
    flow charts, 34–35  
    interviewing paragraphs, 15, 186, 188,  
    228  
    and liberal arts, 6  
    problems as focussed questions, 22  
    for revising drafts, 186, 273  
    and topics, 22–31  
**Quotations,** 101, 129–30, 137, 145–46,  
148–50, 162, 174, 217  
    documentation, 107–10
- Rawitch, Allen B., 285  
Reader. *See* Audience; Peer readers  
Reader-based prose, 150, 239, 252, 329  
Reference(s), 110, 117–18, 220, 252, 267,  
273, 290, 325  
Representative, 98, 214  
Research notebook, 263–65  
Research paper. *See* Term paper  
Results, 238, 239–50, 261, 263, 267, 269.  
*See also* Findings

- Revelation, Book of, 166–68  
 Review, 96, 276–93, 330  
 Revising, 14–16  
   analysis of literature, 163  
   analysis of painting, 168–69  
   analysis of performance, 165  
   analysis of poem, 161–62  
   book review, 173–74  
   contemplative paper, 186–90, 196–97,  
     200, 203–4  
   humanities term paper, 147–54  
   natural science laboratory report, 273–75  
   natural science review paper, 289–92  
   report of findings, 252–53  
   social science case study, 229–32  
   social science term paper, 215–20  
 Rieke, Richard, 43  
 Roberts, Edgar V., 166
- Schultz, Gregory S., 285  
 Sciences. *See* Natural sciences; Social  
   sciences  
*Scientific American*, 290  
 Scientific method, 256, 330  
 Scientific review paper, 276–93  
   sample, 319–26  
 Scriven, Michael, 42  
 Secondary sources, 128–29, 330  
 Sentence, 9, 148–49, 169, 220, 253, 258,  
   273, 289  
 Shakespeare, William, 177  
 Shaughnessy, Mina, 15, 16  
 Significant, 251, 269, 330  
   significance level, 250–51  
 Social sciences, 81–89, 207–53, 330  
 Sociology, 4, 208, 211, 222, 224, 225,  
   298–308  
 Solecki, Ralph S., 244, 246  
 Soviet Union, 201–3, 295–98  
 Speculative paper, 67, 201–4  
   sample, 295–98  
 Stalin, Josef, 201–3, 295–98  
 Statistical tests, 250–51, 269  
 Steinbeck, John, 68  
 Story board, 31  
 Structure  
   of book review, 172–73  
   of literature, 162  
   of poem, 161  
 Subheadings, 219, 224, 252, 273, 277,  
   287, 290, 300, 303, 308, 315, 320  
 Summarizing, 21, 56, 66, 102–7, 187,  
   202, 251, 252, 272, 277, 285, 288,  
   312, 319, 300  
 Szasz, Thomas, 171–74
- Tables, 22, 35–37, 216–17, 244–48, 252,  
   261–62, 269, 273–75, 301, 304, 313,  
   330  
   tabulate, 238  
 Term paper, 71–123, 126–55, 208–21,  
   251, 276–93  
 Thesis, 128, 129, 144, 149, 153, 165,  
   179, 187, 193, 196, 210–13, 233,  
   277, 296–98, 320, 324  
   as hypothesis, 256  
 Title(s), 261, 267, 273, 274, 278–80  
   of tables, 247, 252, 274  
 Tone, 219, 290, 324  
 Topic, 22, 277–83. *See also* Controlling  
   question  
   vs. controlling question, 131  
   from notes, 133  
   vs. problem, 22–37  
 Toulmin, Stephen, 43  
 Transitions, 9, 15, 40–42, 161, 169, 188,  
   196, 200, 216, 260, 271, 287, 289,  
   324  
 Treering diagram, 12, 25–27, 38–43
- Underlining, 62–64  
 Unity, 9, 172–73, 232, 252  
 Up-to-date, 98, 214, 278, 283  
 Usage, 9, 148–49, 169, 220, 253, 258,  
   273, 289
- Value judgments, 230, 301, 305, 315, 320  
 Visual representations, 22, 31–35, 60,  
   216–17, 242–46, 251, 261, 274, 290,  
   322–23  
 Vocabulary. *See* Word; Jargon
- Warrant, 43–45, 200, 330  
 Wasserman, Leonard S., 258  
 Whales, humpback, 319–25  
 Wiener, Harvey, S., 66  
 Winterowd, W. Ross, 29  
 Word, 9, 27, 200, 220, 230, 300  
   in poem, 15, 161  
   in sentences, 198–99  
   words for findings, 240–42

Wordsworth, William (*The World is too much with us*), 156–62  
Writer-based prose, 13, 14, 150, 239, 252, 269, 272, 330  
Writer's block, 185  
Writing center, 298, 299  
Yearbook(s), 82, 85  
Yeats, William Butler, 22  
Young, Richard, 28  
Zero drafts, 11, 330. *See* Draft(s)